



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REORGANIZATION MEETING AGENDA ELECTRONIC MEETING January 5, 2020 6:00 P.M.

Please Be Advised That This Meeting Will Be Recorded and Simulcasted on the Town of Dover's YouTube Channel

Town of Dover, Morris County, NJ - YouTube

Zoom Information – Phone

Phone: 929-205-6099

Meeting ID: 912 2777 4099

Passcode: 1295435

Zoom Information - Computer

Meeting ID: 912 2777 4099

Passcode: jB2021R

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the location change that the meeting would be conducted by Zoom only was sent to the Daily Record and Star Ledger on December 28, 2020 and published in the Record and Ledger on December 31, 2020. Notice was also posted on the Bulletin Board and entrance doors of Town Hall”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ANNOUNCEMENT OF 2020 GENERAL ELECTION – Acting Municipal Clerk Schmidt to announce election certifications:

Name	Office	Term
Sandra Wittner	Board of Aldermen – 1 st Ward	2 year term expiring 12/31/2022
Humberto Quinones	Board of Aldermen – 2 nd Ward	2 year term expiring 12/31/2022
Edward Correa	Board of Aldermen – 3 rd Ward	2 year term expiring 12/31/2022
Carlos Valencia	Board of Aldermen – 4 th Ward	2 year term expiring 12/31/2022

D) ROLL CALL – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

E) RECOGNITION OF DIGNITARIES – Mayor Blackman to recognize dignitaries in attendance

F) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS – PROFESSIONAL SERVICES UNDER THE FAIR AND OPEN PROCESS / APPOINTMENTS

- 1) Res. 1-2021 – Resolution Appointing Municipal Attorney – Timothy P. Downs, Esq. of Mason, Thompson LLC.
- 2) Res. 2-2021 – Resolution Appointing Labor Counsel – Scott D. Salmon, Esq. of Jardim, Meisner & Susser P.C.
- 3) Res. 3-2021 – Resolution Appointing Conflicts Counsel – John J. O’Reilly, Esq. of McElroy, Deutsch, Mulvaney & Carpenter, LLP
- 4) Res. 4-2021 – Resolution Appointing Conflicts Counsel – Rainone, Coughlin & Minchello
- 5) Res. 5-2021 – Resolution Appointing Municipal Prosecutor – Lisa Thompson, Esq.
- 6) Res. 6-2021 – Resolution Appointing Municipal Public Defender – Gerald Kelly, Esq.
- 7) Res. 7-2021 – Resolution Appointing Redevelopment Counsel – DeCotis, Fitzpatrick, Cole & Giblin LLP
- 8) Res. 8-2021 – Resolution Appointing Bond Counsel – McManimon, Scotland & Baumann, LLC
- 9) Res. 9-2021 – Resolution Appointing Special OPRA Counsel – Walter M. Luers, Esq. of Cohn, Lifland, Pearlman, Herrmann & Knopf, LLP
- 10) Res. 10-2021 – Resolution Appointing Municipal Auditor - Mauricio Canto of Donohue, Gironda, Doria and Tomkins
- 11) Res. 11-2021 – Resolution Appointing Forensic Auditor/Budget Consultant - Francis McEnerney of PKF O’Connor Davies
- 12) Res. 12-2021 – Resolution Appointing Risk Manager – RD Parisi Associates
- 13) Res. 13-2021 – Resolution Appointing Health Insurance Broker / Consultant – RD Parisi Associates
- 14) Res. 14-2021 – Resolution Appointing Insurance Broker / Consultant– RD Parisi Associates
- 15) Res. 15-2021 – Resolution Appointing Municipal Engineer – Bruce Koch of CME Associates
- 16) Res. 16-2021 – Resolution Appointing Municipal Consulting Engineer - Drew M. DiSessa of Pennoni
- 17) Res. 17-2021 – Resolution Appointing Consulting Architectural Services – The Musial Group
- 18) Res. 18-2021 – Resolution Authorizing Contract for Municipal Planning Services – Bruce Koch of CME Associates
- 19) Res. 19-2021 – Resolution Appointing Municipal Grant Consultant – Millenium Strategies

Resolutions 1 to 19 2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) CONSENT AGENDA RESOLUTIONS – PROFESSIONAL SERVICES

- 1) Res. 20-2021 – Resolution Appointing Conflicts Public Defender – Marshall Gates

Resolution 20-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

3) CONSENT AGENDA RESOLUTIONS – NON PROFESSIONAL SERVICES

- 1) Res. 21-2021 – Resolution Appointing Fund Commissioners – HIF – John P. Schmidt & John O. Bennett III
- 2) Res. 22-2021 – Resolution Appointing Fund Commissioners - JIF – John P. Schmidt & John O. Bennett III
- 3) Res. 23-2021 – Resolution Appointing Crossing Guards - Mary Bizarro, Donald Brockman, Victor Chacon, Maria Cloughley, Cathy Cole, Gail Daly, David Heun, Dorothy Izquierdo, Arlene Belmonte, Carol Lally, Philip Paulson, Paul Samuelson (Alt.), Doug Svoboda (Alt.)
- 4) Res. 24-2021 – Resolution Designating Assessment Searcher – John P. Schmidt
- 5) Res. 25-2021 – Resolution Designating Newspaper(s) to Receive Meeting Notices – Daily Record, Star Ledger and The Citizen of Morris County
- 6) Res. 26-2021 – Resolution Designating Official Newspapers - Daily Record, Star Ledger and The Citizen of Morris County
- 7) Res. 27-2021 – Resolution Designating Public Agency Compliance Officer – John O. Bennett III
- 8) Res. 28-2021 – Resolution Designating Tax Searcher – John O. Gross
- 9) Res. 29-2021 – Resolution Establishing Fee to Receive Meeting Notices
- 10) Res. 30-2021 – Resolution Establishing Interest Rate for Taxes and Sewer Fees
- 11) Res. 31-2021 – Resolution Establishing Meeting Schedule of Mayor and Board of Aldermen & Redevelopment Entity
- 12) Res. 32-2021 – Resolution Establishing Penalty on Delinquent Taxes
- 13) Res. 33-2021 – Resolution Appointing Aldermanic (Class III) Member of the Planning Board – Alderman Humberto Quinones

- 14) Res. 34-2021 – Resolution Appointing Member to the Rockaway Watershed Cabinet – Andrew DuJack
- 15) Res. 35-2021 – Resolution Appointing Special Police Officers – Class II Officers: Charles Campbell, Ryan Spender and Joseph LoBue
- 16) Res. 36-2021 – Resolution Appointing Police Chaplains – Rodrigo Perez-Vega and Hector Quinones Lopez
- 17) Res. 37-2021 – Resolution Formalizing a Ten Day Tax Grace Period For Payment of Taxes
- 18) Res. 38-2021 – Resolution Appointing Deputy Municipal Clerk – Rey Julve
- 20) Res. 39-2021 – Resolution Appointing OEM Coordinator – Aldo Cicchetti

Resolutions 21 to 39 2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

4) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- 1) Res. 40-2021 – Resolution Appointing Chief Municipal Court Judge – The Honorable Philip J. Maenza, J.S.C. (Ret.)

Resolution 40-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

- 2) Res. 41-2021 – Resolution Appointing Municipal Court Judge – Judge Gerard Smith, J.M.C.

Resolution 41-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

3) Res. 42-2021 – Resolution Adopting Cash Management Plan

Resolution 42-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

4) Res. 43-2021 – Resolution Adopting Temporary Budget

Resolution 43-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

5) Res. 44-2021 – Resolution Authorizing the Municipal Clerks Office to Post Certain Documents Online

Resolution 44-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

6) Res. 45-2021 – Resolution Governing Public Comment Process During State of Emergency in Accordance with LFN 21-2020.

Resolution 45-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

G) APPOINTMENTS

1) MAYORAL APPOINTMENTS – BOARDS AND COMMISSIONS

- a) Planning Board Member Class II for Term Expiring 12/31/2021 – William J. Isselin
- b) Planning Board Member Class IV for Term Expiring 12/31/2024 – Michael Scarneo
- c) Planning Board Member Class IV for Term Expiring 12/31/2024 – David Garland
- d) Planning Board Member Class IV Alt. I for Term Expiring 12/31/2022 – Jerry Hoffman
- e) Planning Board Member Class IV Alt. II for Unexp. Term 12/31/2021 – Erika Ulloa
- f) Historic Preserv. Comm. Class A for Term Exp. 12/31/2024 – Robert Wagner
- g) Historic Preserv. Comm. Class C for Term Exp. 12/31/2024 – Michael Murraray
- h) Historic Preserv. Comm. Class C Alt. I for Term Exp. 12/31/2022 – Samantha Garica
- i) Library Board of Trustees for Term Expiring 12/31/2023 – Michael Picciallo
- j) Library Board of Trustees for Term Expiring 12/31/2025 – Sandra Downs
- k) Library Board of Trustees for Term Expiring 12/31/2025 – Jeanne DeMark
- l) Shade Tree Commission for Term Expiring 12/31/2025 – Joan Bocchino
- m) Shade Tree Commission Alt. I for Unexp. Term 12/31/2024 – Megan Ricardo
- n) Aldermanic Liaison to Shade Tree Comm. 12/31/2021- Alderman Adrian Ballesteros

2) MAYORAL APPOINTMENTS – MAYOR AND BOARD CMTE. FOR 2021

<u>Committee</u>	<u>Chair</u>	<u>Member</u>	<u>Member</u>
Finance	Ald. Correa	Ald. Rugg	Mayor Blackman
Police	Ald. Rugg	Ald. Quinones	Ald. Correa
Fire	Ald. Quinones	Ald. Valencia	Ald. Ballesteros
Public Works	Ald. Tapia	Ald. Valencia	Ald. Ballesteros
Recreation, Education, Library	Ald. Quinones	Ald. Cruz	Ald. Tapia
Health	Ald. Rugg	Ald. Wittner	Ald. Cruz
Economic Development & Redevelopment	Ald. Correa	Ald. Wittner	Ald. Valencia
Personnel	Mayor Blackman	Ald. Rugg	Ald. Correa
Engineering, Zoning, Construction and Code Enforcement	Ald. Wittner	Ald. Quinones	Ald. Tapia

3) BOARD OF ALDERMEN APPOINTMENTS – BOARDS AND COMMISSIONS

- a) Zoning Board Member for Term Expiring 12/31/2024 – Adan Aragon
- b) Zoning Board Member for Term Expiring 12/31/2024 – Victor Rodriguez
- c) Zoning Board Alt. I Member II for Unexpired Term 12/31/2021 – Rommy Cuervo
- d) Zoning Board Alt. II Member II for Term Expiring 12/31/2022 – Nicole Fackina
- e) Board of Health For Term Expiring 12/31/2023 – Sandra Scarneo
- f) Board of Health For Term Expiring 12/31/2023 – Darlene Kasko
- g) Board of Health For Unexpired Term Expiring 12/31/2022 – Javier Mauricio Herrera
- h) Board of Health Alt I. Member For Term Expiring 12/31/2022 – Janice Asbell
- i) Housing Authority Member for Term Expiring 12/31/2025 – Oscar Sierra
- j) Water Commission Member for Term Expiring 12/31/2023 – Aldo Cicchetti

Resolution 46-2021
Appointing Members to the Zoning Board of Adjustment, Board of Health, Housing Authority and Water Commission in the Town of Dover

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

H) STATE OF THE TOWN ADDRESS – Mayor Blackman

I) COMMENTS BY ALDERMEN

J) COMMENTS BY DEPARTMENT HEADS

K) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

All comments must include your name and residential address at the beginning of your comment.

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name.
Example: **Public Comment 1/5/2020 John Public.**
- 4) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand.

Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor

and Board of Aldermen. The Mayor and Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Interim Town Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Interim Town Administrator is jbennett@dover.nj.us and the email address of the Clerk's Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT

Meeting Agenda Packets Can Be Found Under Agendas Online Here
[Town of Dover, NJ Public Documents \(ecode360.com\)](https://www.ecode360.com)